



*Leading People into a growing relationship with Jesus Christ, His followers, and His world*

St. John's Lutheran Church  
**Board of Directors Meeting Minutes**

August 24, 2024

**Present:** Ron Johnson, Dennis Arnett, Martin Meissenhalter, Paula Schweiger, Gail Vandeburgt, Judi Rock, Dick Lemin, Tyler Roberts, Pastor Mike

**Absent:** Bob DeYoung

In Person – Room 10

Time	Topic	Presenter(s)	Desired Outcome
9:15 AM	Opening Prayer/Devotion	Pastor Mike	<ul style="list-style-type: none"> <li>Ephesians 3:14 "For this reason I kneel before the Father, from whom every family[a] in heaven and on earth derives its name. I pray that out of his glorious riches he may strengthen you with power through his Spirit in your inner being, so that Christ may dwell in your hearts through faith. And I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ, and to know this love that surpasses knowledge—that you may be filled to the measure of all the fullness of God. Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen."</li> <li>We really want to grow in God's love for us. He can do more than we can imagine.</li> </ul>
	8/24/24 Agenda Approval	Pastor Mike	<ul style="list-style-type: none"> <li>Paula moved that we approve the agenda, Judi seconded. Approved.</li> </ul>
	BOD Meeting Minutes of 6/20/24	Paula	<ul style="list-style-type: none"> <li>Martin moved to approve the minutes. Gail seconded. Approved.</li> </ul>
	Voters Meeting Minutes of 6/9/24	Paula	<ul style="list-style-type: none"> <li>Dick motioned to approve. Martin seconded. We will list on the website and they will need to be approved by the congregation at the next Voter's meeting.</li> </ul>

<b>9:30 AM</b>	<b>State of the School</b>	Dr. Christy Wood	<ul style="list-style-type: none"> <li>▪ WASC accreditation is tentatively scheduled for March 23-26</li> <li>▪ Enrollment is at 292!</li> <li>▪ Staffing, Curriculum, and properties are focuses this year</li> <li>▪ Main Event is scheduled for March 22</li> <li>▪ We are doing Lutheran Schools Week in late September. Country fair will be that Friday Sept. 27.</li> <li>▪ The theme this year is “Be the Light”. Our actions and our words can be a light to others in our world.</li> <li>▪ Back to School Night is this coming Tuesday.</li> </ul>
<b>10:00 AM</b>	<b>Board Governance Philosophy</b>	Pastor Mike	<ul style="list-style-type: none"> <li>▪ The board is a policy board, not an operational board. The duty is to oversee the governance of the congregation.</li> </ul>
	<b>Review of the Board Policy Manual</b>	Pastor Mike	<ul style="list-style-type: none"> <li>▪ This can be found in the Google drive. Please review at your leisure. We review one section at each meeting.</li> </ul>
	<b>Election of Board Officers</b> <ul style="list-style-type: none"> <li>• Chair</li> <li>• Treasurer</li> <li>• Secretary</li> </ul>	Pastor Mike Chair	<p>After discussion, Tyler motioned that Paula be chair, Martin be treasurer, and Gail be Secretary. Dennis seconded. Approved.</p>
<b>10:30 AM</b>	<b>Financial Statements and Review of Financial Status</b>	Tim Kramer	<ul style="list-style-type: none"> <li>▪ Tim went over the financial statements and explained the various parts, including designated versus non-designated funds.</li> <li>▪ We are blessed that we do have reserves in case of shortfalls, but we never want to rely on those.</li> <li>▪ Offering income is down this past year. This is not a trend we want to see and we may need to make adjustments.</li> </ul>
	<b>Comfort Dog Ministry</b>	Tim Kramer	<ul style="list-style-type: none"> <li>▪ Service for celebration of Aaron Comfort Dog’s life and ministry is Sept 7th, 1pm</li> <li>▪ Team will resume monthly meetings Tuesday Sept. 3rd</li> <li>▪ The Team is hoping to get on the waiting list for a new comfort dog (\$7500 deposit) soon.</li> </ul>
	<b>Kilburn Avenue Property (Mision de Jesus)</b>	Pastor Mike Tim Kramer	<ul style="list-style-type: none"> <li>▪ There is an interest in brainstorming what to do with the property. What kind of ministry could the property be used for? We don’t want to make any rushed decisions.</li> </ul>
	<b>Business Administrator Position</b>	Pastor Mike Tim Kramer	<ul style="list-style-type: none"> <li>▪ Review of the job description as Tim will be retiring April 30, 2025.</li> <li>▪ The recommendation from Tim is to split the job into 2 positions: business administrator and facilities manager</li> </ul>

			<ul style="list-style-type: none"> <li>There was much information and some questions, so we will need to continue the discussion at the meeting in September.</li> </ul>
<b>12:00 PM</b>	<b>LUNCH</b>		
<b>12:30 PM</b>	<b>Pastor Call Process</b>	Pastor Mike Tyler Roberts	<ul style="list-style-type: none"> <li>Call committee needs direction from the board as far as the ministry description.</li> <li>Review/Discussion of call characteristics and skills</li> <li>SWOT Analysis 9am-1pm on Sept. 28</li> </ul>
	<b>Associate Pastor Position Description</b>	Pastor Mike	<ul style="list-style-type: none"> <li>Dick motioned that we accept the job description and the characteristics and skills. Judi seconded. Motion passed.</li> </ul>
<b>1:30 pm</b>	<b>Adjournment</b>		<ul style="list-style-type: none"> <li>Next Meeting 9/19/24</li> <li>7pm Library in person</li> </ul>
	<b>Closing Prayer</b>		The Lord Bless and Keep You

Respectfully submitted, Paula Schweiger